



PRINCE GEORGE MINOR BASKETBALL

CRIMINAL RECORD CHECK POLICY

Organization: Prince George Minor Basketball Association (PGMBA)

Effective Date: February 23, 2026

1. Purpose

To ensure the safety and well-being of all youth participants, volunteers, and staff by requiring criminal record checks for individuals in positions of trust or authority.

2. Scope

This policy applies to:

- All coaches, assistant coaches, volunteers, and staff who interact with youth.
- Any individual with access to sensitive information or organizational funds.

3. Policy Statement

Our organization is committed to providing a safe environment. Individuals with a criminal history involving violent offenses, sexual abuse, or drug-related crimes will not be permitted to hold any position within the organization.

4. Requirements

- All applicants must submit a Police Information Check (PIC) (formally known as a Criminal Record Check) including the Vulnerable Sector Check prior to engagement.
- Checks must be renewed every 3 years or as required by law.
- No individual may begin coaching, assisting, or working with youth until after their completed Police Information Check has been received and reviewed by a designated member of the PGMBA Executive Committee.

5. Disqualifying Offenses

The following will result in automatic disqualification:

- Violent crimes (e.g., assault, homicide)
- Sexual offenses (including exploitation or abuse)
- Drug trafficking or possession with intent to distribute
- Any offense that the board determines may pose a risk to youth safety

6. Confidentiality

All criminal record information will be handled in strict confidence and stored securely. Only authorized personnel will have access.

7. Appeals

Individuals may request an appeal if they believe the information does not reflect their current circumstances. Appeals will be reviewed by the PGMBA Executive Committee.